

REORGANIZATIONAL MEETING

DATE: July 6, 2017

TIME: 7:00 PM

PLACE: HS Library

BOARD MEMBERS PRESENT: Mr. Frank Adamse, Ms. Debra Feinberg, Mr. Jason Gorr

BOARD MEMBERS ABSENT: Ms. Dawn D'Auria and Mr. Elliott Madison

ADMINISTRATION PRESENT: Mr. John Evans, Mr. Kevin Callagy, Ms. Roberta Rehwaldt
and Ms. Jane Mann

GENERAL PUBLIC: None

CALL TO ORDER/PLEDGE The Reorganizational Meeting of the Livingston Manor Central School District was called to order at 7:02 pm by the Clerk Pro-Tem of the Board followed by the Pledge of Allegiance.

APPOINTMENT OF SUPERINTENDENT'S SECRETARY/DISTRICT CLERK Motion by Ms. Feinberg, second by Mr. Adamse, and carried 3-0, upon the recommendation of the Superintendent, to appoint Ms. Jane Mann as Superintendent's Secretary/District Clerk at a salary of \$58,500 for the 2017-2018 school year.

OATH OF OFFICE TO CLERK OF THE BOARD Oath of Office was administered and signed by the Clerk of the Board. The Board Clerk was sworn into office by the Clerk Pro-Tem.

NOMINATION OF PRESIDENT OF THE BOARD OF EDUCATION Motion by Mr. Gorr, second by Ms. Feinberg and carried 3-0 to nominate and elect Mr. Elliott Madison as President of the Board of Education

NOMINATION OF VICE-PRESIDENT OF THE BOARD OF EDUCATION Motion by Ms. Feinberg, second by Mr. Adamse and carried 3-0 to nominate and elect Mr. Jason Gorr as Vice-President of the Board of Education.

OATH OF OFFICE TO VICE-PRESIDENT, BOARD MEMBERS AND CEO Oath of Office was administered and signed by the Vice-President, Board Members present and Chief Executive Officer were sworn into office by the Clerk of the Board

SCHOOL DISTRICT TREASURER Motion by Mr. Adamse, second by Ms. Feinberg and carried 3-0, upon recommendation of the Superintendent, to appoint Mr. Kevin Callagy, Business Administrator as School District Treasurer for the 2017-2018 school year

COMPTROLLER OF EXTRA CLASSROOM ACTIVITY .ACCOUNTS Motion by Ms. Feinberg, second by Mr. Adamse and carried, 3-0, upon recommendation of the Superintendent, to appoint Mr. Kevin Callagy as Comptroller of Extra Classroom Activity Accounts for the 2017-18 school year.

CENTRAL TREASURER FOR STUDENT ACTIVITY ACCOUNTS Motion by Mr. Adamse, second by Ms. Feinberg and carried 3-0 to appoint Ms. Sandra Johnson as Central Treasurer for Student Activity Accounts for the 2017-18 school year at a salary of \$2,775.00.

DEPUTY COMPTROLLER OF EXTRA-CLASSROOM ACTIVITY ACCOUNTS Motion by Mrs. Feinberg, second by Mr. Adamse and carried 3-0, upon the recommendation of the Superintendent, to appoint Ms. Vicki Cummings as Deputy Comptroller for the 2017-18 school year to sign in the absence of the Comptroller of Extra-Classroom Activity Accounts

SCHOOL TAX COLLECTOR	Motion by Mr. Adamse, second by Ms. Feinberg and carried 3-0, upon the recommendation of the Superintendent, to appoint Ms. Jeanne Dutcher as School Tax Collector for the 2017-18 school year at a salary of \$6,180.00.
AUTHORIZATION TO SUPERINTENDENT	Motion by Mr. Adamse, second by Ms. Feinberg and carried 3-0 that the following authorization be given to the Superintendent, Mr. John Evans, PURCHASING AGENT, CERTIFY PAYROLLS, APPROVE BUDGET TRANSFERS AND APPROVE CONFERENCE ATTENDANCE.
DEPUTY PURCHASING AGENT	Motion by Ms. Feinberg, second by Mr. Adamse and carried 3-0, upon the recommendation of the Superintendent, to appoint Ms. Roberta Rehwaldt as Deputy Purchasing Agent for the 2017-18 school year in the absence of the Superintendent.
PETTY CASH CUSTODIAN	Motion by Mr. Adamse, second by Ms. Feinberg and carried 3-0, upon the recommendation of the Superintendent, to designate Ms. Jane Mann as Custodian of the petty cash fund; with cash amount of \$100.00.
EXTERNAL AUDITORS	Motion by Ms. Feinberg, second by Mr. Adamse and carried 3-0, upon the recommendation of the Superintendent, to appoint Cooper Arias Co., LLP, Certified Public Accountants as External Auditors for the 2017-18 school year.
INTERNAL AUDITORS	Motion by Mr. Adamse, second by Ms. Feinberg and carried 3-0, upon the recommendation of the Superintendent, to appoint Nugent & Haeussler, PC, Certified Public Accountants as Internal Auditors for the 2017-18 school year.
INTERNAL CLAIMS AUDITOR	Motion by Ms. Feinberg, second by Mr. Adamse and carried 3-0, upon the recommendation of the Superintendent, to approve Sullivan County BOCES to provide services for the Livingston Manor Central School District as Internal Claims Auditor for the 2017-18 school year.
SCHOOL ATTORNEYS	Motion by Mr. Adamse, second by Ms. Feinberg and carried 3-0, upon the recommendation of the Superintendent, to appoint Hogan, Sarzynski, Lynch, DeWind & Gregory as School Attorneys for the 2017-18 school year.
RECORDS MANAGEMENT OFFICER	Motion by Ms. Feinberg, second by Mr. Adamse and carried 3-0, upon the recommendation of the Superintendent, to appoint Ms. Darlene Smith as Records Management Officer at a stipend of \$6,180.00 for the 2017-18 school year.
DISTRICT DATA ADMINISTRATOR	Motion by Mr. Adamse, second by Ms. Feinberg and carried 3-0, upon the recommendation of the Superintendent, to appoint Ms. Danielle DalCero as District Data Administrator at a stipend of \$6,180.00 for the 2017-18 school year.
SCHOOL BANK DEPOSITORIES	Motion by Ms. Feinberg, second by Mr. Adamse and carried 3-0, upon the recommendation of the Superintendent, to designate the Chase Bank, Elmira, New York; Jeff Bank, Livingston Manor Branch and M&T Bank, Fishkill, New York (Liberty Branch) as the official school bank depositories for the 2017-18 school year.
OFFICIAL SCHOOL NEWSPAPERS	Motion by Mr. Adamse, second by Ms. Feinberg and carried 3-0, upon the recommendation of the Superintendent, to appoint the Times Herald Record and Sullivan County Democrat as the official newspapers for the 2017-18 school year.

BONDING OF TREASURER AND TAX COLLECTOR

Motion by Mr. Adamse, second by Ms. Feinberg and carried 3-0, upon the recommendation of the Superintendent, that the bonding of the Treasurer and Tax Collector be continued as in previous years.

CODE OF ETHICS

Motion by Ms. Feinberg, second by Mr. Adamse and carried 3-0, upon the recommendation of the Superintendent, that all Policies and Code of Ethics of prior years be adopted by the Board of Education.

BACK-UP SIGNATURE

Motion by Mr. Adamse, second by Ms. Feinberg and carried 3-0, upon the recommendation of the Superintendent, to authorize the President of the Board of Education to be the second signature on all School District checks in the absence of the School District Treasurer.

SCHOOL PHYSICIAN

Motion by Ms. Feinberg, second by Mr. Adamse and carried 3-0 upon the recommendation of the Superintendent, to appoint Dr. Darshan Trivedi to provide the services of School Physician for the 2017-2018 school year at a stipend of \$12,000.00.

SUBSTITUTE COORDINATOR

Motion by Mr. Adamse, second by Ms. Feinberg and carried 3-0, upon the recommendation of the Superintendent, to appoint Ms. JoAnne Wright as Substitute Coordinator for the 2017-2018 school year at a salary of \$5,000.00.

MILEAGE REIMBURSEMENT RATE

Motion by Mr. Adamse, second by Ms. Feinberg and carried 3-0, upon the recommendation of the Superintendent, to approve the mileage reimbursement rate for miles driven for the 2017-2018 school year at IRS Mileage Guidelines

ASBESTOS DESIGNEE

Motion by Ms. Feinberg, second by Mr. Adamse, and carried 3-0 upon the recommendation of the Superintendent, to approve Mr. Arthur Hoag as Asbestos Designee for the 2017-2018 school year.

DIGNITY FOR ALL STUDENTS ACT COORDINATOR

Motion by Mr. Adamse, second by Ms. Feinberg and carried 3-0, upon the recommendation of the Superintendent, to designate Ms. Roberta Rehwaldt as Dignity for All Students Act Coordinator for the 2017-2018 school year.

TITLE COMPLIANCE OFFICER

Motion by Ms. Feinberg, second by Mr. Adamse and carried 3-0, upon the recommendation of the Superintendent, to designate Ms. Roberta Rehwaldt as Title VI, VII and IX Compliance Officer for the 2017-2018 school year.

COMPLIANCE OFFICER

Motion by Mr. Adamse, second by Ms. Feinberg and carried 3-0, upon the recommendation of the Superintendent, to designate Ms. Roberta Rehwaldt as Compliance Officer to coordinate efforts to comply with and carry out responsibilities under the Civil Rights Act of 1964, Section 504, the ADA and Homeless Liaison for the 2017-2018 school year.

COMMITTEE ON SPECIAL EDUCATION

Motion by Ms. Feinberg, second by Mr. Adamse and carried 3-0, upon the recommendation of the Superintendent, to approve as presented the appointments of the Committee on Special Education members for the 2017-18 school year:

Ms. Roberta Rehwaldt – CSE Chairperson
Ms. Sherry Strassman – School Psychologist,
Sub-Committee Chairperson
Ms. Janelle Jones – School Psychologist – Pre-K-6
Ms. Laure Valentine – Speech Therapist
Child’s Teacher

- For a student who is being considered for placement in special education; the teacher may be the child’s regular teacher qualified to provide education in the type of program in which the child may be placed, or both
- For a child who is receiving special education, the teacher could be the child’s special education teacher.
 - (a) If the student’s disability is a speech impairment, the teacher could be the
speech-language pathologist,
- If the child has more than one teacher, the agency may designate which teacher will participate in the meeting.

Parent Member – Mrs. Christine Jurgens
Mrs. Kelly McRell
Ms. Linda Simmons

School Physician

Mr. John Evans – Superintendent
Ms. Sandra Johnson – 7-12 Principal
Mr. Chris Hubert – Pre-K-6 Principal
Mr. Christian Towsley – Guidance (9-12)
Ms. Danielle DalCero – Guidance (4-8)
Ms. Debra Lair – CSE Secretary

COMMITTEE ON PRE-SCHOOL EDUCATION

Motion by Ms. Feinberg, second by Mr. Adamse and carried 3-0, upon the recommendation of the Superintendent, to approve as presented the appointments of the Committee of Pre-School Education for the 2017-18 school year..

CPSE Chairperson – Ms. Roberta Rehwaldt
Sub-Committee Co-Chair – Ms. Sherry Strassman and Ms. Lauren Marrero
County Representative
Health Department Representative
Speech Therapist – Ms. Laure Valentine
School Psychologists – Ms. Sherry Strassman and Ms. Janelle Jones
Parent Members – Mrs. Christine Jurgens
Mrs. Kelly McRell
Ms. Linda Simmons

IMPARTIAL HEARING OFFICERS FOR SPECIAL EDUCATION

Motion by Ms. Feinberg, second by Mr. Adamse and carried 3-0, upon the recommendation of the Superintendent, to approve as presented, the rotational hearing officers to be used for Impartial Hearings for the 2017-18 school year in the order that they appear:

Lynn Almeleh, Stuart Bauchner, Wendy Brandenburg, Robert Briglio, Paul Bumbalo, Diane Cohen, John Farago, Lana Flame, George Kandilakis, Jeanne Keefe, Martin Kehoe, Dora Lassinger, Michael Lazan, Nancy Lederman, James McKeever, Tina Millman, James Monk, Christine Moore, Leah Murphy, Susan Richmond, Kenneth S. Ritzenberg, George Roberts, Jerome Schad, Jeffrey Schiro,

Judith Schneider, Craig Tessler, Aaron Turetsky, James Walsh, Carl Wanderman, Mindy Wolman, Linda Agoston, Peter Albert and Joan Alexander.

**REPRESENTATIVE FOR
SCSBA**

Motion by Mr. Adamse, second by Mr. Gorr and carried 3-0, to appoint Ms. Debra Feinberg as the representative for the Sullivan County School Boards Association for the 2017-2018 school year.

**BOARD CONVENTION
ATTENDANCE**

Motion by Ms. Feinberg, second by Mr. Adamse and carried 3-0 to approve conference for board members and Superintendent to attend the NYSSBA Annual Convention from October 12-14, 2017, in Lake Placid, NY, with expenses.

**LINKS PROGRAM
PARTICIPATION**

Motion by Mr. Adamse, second by Mr. Gorr and carried 3-0, upon the recommendation of the Superintendent, to approve the following Livingston Manor Central School District team members to participate in the Links Program from August 2-3, 2017:

Diana Fredenburg - 7-12 Math Teacher
Shirlee Davis - 5/6 Elementary Teacher
Lauren Marrero - 7-12 Social Studies Teacher
Jamie Dymond - 7-12 Math Teacher
Michelle Hemmer – Kindergarten Teacher
Anne Ehrenberg – K-6 Special Ed Teacher
Chris Hubert – Elementary Principal
Roberta Rehwaldt – Director of Special Services
Chris Towsley – 9-12 Counselor
Sandra Johnson – 7-12 Principal

**RESIGNATION OF
PRINCIPAL'S SECRETARY**

Motion by Mrs. Feinberg, second by Mr. Adamse and carried 3-0 to accept a letter of resignation from Ms. Jane Mann as personally delivered to Ms. Darlene Smith, District Clerk on June 28, 2017 from the position of Middle/High School Secretary effective June 30, 2017 to accept the position of Superintendent's Secretary/District Clerk of the Livingston Manor Central School District.

ATHLETIC DIRECTOR

Motion by Mr. Adamse, second by Ms. Feinberg and carried 3-0, upon the recommendation of the Superintendent, to appoint Mr. Adam Larson, as Athletic Director for the 2017-18 School Year at a salary of \$15,000.

ADJOURNMENT

Vice-President, Mr. Gorr, requested a motion to adjourn the meeting.

Motion by Mr. Adamse, second by Ms. Feinberg and carried 3-0 the meeting was adjourned at 7:19 pm

NOTICE SENT: 6/28/2017

Jane Mann, District Clerk