

Minutes: DLR Shared Services Committee

Date: January 25, 2018

Time: 6:00 pm

Location: Livingston Manor Central School – High School Library

Attendees:

Chris Towsley	Rob Rhinehart	Tim Maguire	Lorraine Reed
Bonnie Seegmiller	Heather Kaja	Elliott Madison	Chris Hubert
Kevin Callagy	Shyla Carlson	Mary Davis	Shirlee Davis
Rosa Finkel	Gary Dahlman	Janice Phillips	Tim Bull
Laurie Kuehn	Kelly Hendrickson		

Public Guests: None

Facilitator, Superintendent John Evans opened the meeting at 6:00 pm by welcoming and thanking Committee members for their time and expertise. He congratulated Gray Stevens who could not be here as he was recently appointed Interim Superintendent at Otselec Valley and had a board meeting this evening. Attendees were made aware of the sign-in sheets and contact updates, as well as refreshments that were available in the classroom next door.

Mr. Evans was pleased to announce we have received official notification, both from Senator Bonacic's office and Governor Cuomo's office, that the grant for the Shared Services Study in the amount of \$37,500 has been awarded. The project manager from the Department of State assigned to us is Carl Ublacker. He will be in contact with us shortly to discuss the development of the contract and work program. While the goal is to have Phase 1 in place by this June, the grant has a tentative timeline that can last until 2021.

The shared studies timeline handout was reviewed. MAG is abbreviation for "Management Advisory Group." If their application is approved, working with this small woman owned consulting firm will comply with the grant requirement to spend 30% with registered women-or minority-owned businesses in New York State. MAG will be tasked with determining potential sharing in the areas of Special Education, Custodial/ Maintenance and Business Office. Mr. Callagy hopes to have these findings by June.

For the next part of the meeting, the three groups were asked to discuss and list questions to be incorporated into a student survey for grades 6-12 in DCS/RCS/LMCS regarding Athletics and Extra-curricular Activities. The second task was to list suggestions on things within the facilities, operations and maintenance areas that should be reviewed in the context of the shared services study. The results have been compiled and provided on separate documents.

Mr. Evans stated each district shall provide a catalog of classes and all extra-curricular activities available for the Educational Offering Matrix. He noted Livingston Manor's Distance Learning room should be ready by the end of 2018, to provide additional educational opportunities. Manor will be added to the network with Roscoe and Downsville, who already have Distance Learning in place.

Mr. Evans encouraged "reply to all" responses to upcoming meeting notices regarding preliminary expectations and questions prior to the meeting.

The next meeting will be held on March 20th at Roscoe Central School at 6:00 pm.
The meeting adjourned at 7:00 pm.

Respectfully submitted,

Jane Mann, District Clerk, LMCS