

Minutes: DLR Shared Services Committee

Date: July 19, 2018

Time: 6:00 PM

Location: Downsville Central School Library

Attendees: Gray Stevens John Evans Laurie Allen-Kuehn
Christopher Hubert Shirlee Davis Rosa Finkel
Lauren Marrero Mary Davis Loraine Reed
Janet Champlin Gary Dahlman Janice Phillips
Tim Maguire Rob Rhinehart

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Facilitator, Gray Stevens, opened the meeting at 6:08 PM.

Purpose of the meeting was to update the committee on the completed studies and to discuss the direction of the application in July for the Implementation Grant.

Mr. Stevens and Superintendent Evans updated the committee on the following completed studies:

*MAG Special Education Share Study - Two big take aways were:

There is an opportunity for the three schools to create and share a common 8:1:1 classroom. This would allow students to remain in a local school setting rather than be transported to a BOCES classroom setting out of the mainstream. The cost could be significantly less, and students would not be required to spend so much time a bus.

There is an opportunity to transition the 3 separate special education programs in each school, to one, common special education system. Rather than 3 special education administrators there would be one, rather than 3 secretaries there would be one, special education programs and services could be shared, a common special education management system could be selected and increase efficiencies within the 3 schools. A consultant could be contracted with to observe, study, evaluate, provide a 3 year plan to transition to one, uniform, efficient, effective, program.

*MAG Facilities/Maintenance Share Study - There is an opportunity to share large, expensive maintenance equipment between the 3 schools. If the schools had a covered trailer to move equipment between them, significant cost savings could be realized. Additionally, the 3 schools could negotiate large maintenance contracts (I.E. HVAC contracts) together and realize negotiated savings on one large contract rather than each school trying to negotiate 3 smaller contracts.

*Middle Management Share Study - This study observed an opportunity to share middle management personnel (various administrators) and encouraged the development of a process to review administrative positions in each school when a current administrator left a position. The study further suggested that the position of District Data Coordinator (DDC) be the first to be reviewed with an eye toward consolidation of the 3 current DDC positions. As the consolidation occurs, the process and protocols as to how it successfully occurs would be documented.

Mr. Stevens and Superintendent Evans next reported on the progress of athletic shares. This continues to be a difficult area to share in a consistent manner due to a variety of mitigating factors. The suggestion was made to have a conversation with Ben Nelson, Section IV Coordinator, regarding his thoughts and suggestions. There is also a pending survey going to parents and students regarding their thoughts, ideas and observations regarding athletics and sharing teams. The information harvested from the returned surveys would help direct and inform a strategy going forward on athletic shares.

Mr. Stevens and Superintendent Evans explained the purpose of the Implementation Grant that will be applied for next week. It was agreed that we should request funding to support the recommendations in the two MAG reports (Special Education and Maintenance) and the Middle Management report. Gray and John will begin the application process on Monday (7/23).

After general discussion, the committee offered Business Office functions and cooperative fuel purchasing as areas to study as possible shares.

Next meeting TBA

Meeting adjourned at 7:05 PM.

Respectfully Submitted

Gray Stevens